

REGISTRATION POLICIES

Approved by VESC Executive on June 28th, 2018 and ratified by VESC members at the NEXT AGM (March 2019)

2. Registration Policies

- 2.1. The Club will hold a number of registration sessions at the beginning of the fall skating season and in mid-season, or as determined by the Executive.
 - 2.1.1. Registrations will be accepted on a continual basis until the end of January of every current skating season.
- 2.2. All skaters will be registered on a “first come first served” basis. Certain programs may not be offered or may be cancelled if there is not sufficient demand to ensure a viable program or if the Club cannot secure ice times through the Greater City of Sudbury.
- 2.3. All skaters must complete Registration Online, Accept VESC Registration Policies and pay Program fees.
- 2.4. Program fees are determined on an annual basis by the Executive, and are inclusive of Skate Canada and/or Ontario membership fees.
 - 2.4.1. Club Executive members shall have their Skate Ontario/Canada registration and other fees, as set from time to time, paid for by the Club.
 - 2.4.2. At the Executive’s discretion, registration and other fees, as set from time to time by Skate Canada, will be paid for by the Club for selected on-ice volunteers.
- 2.5. Program fees are non-refundable under normal circumstances.
 - 2.5.1. Full payment of annual skating program fees is due by the date decided by the Executive (may vary from season to season). See by-law number 9 of the Club’s constitution for the refund policy.
 - 2.5.2. No refunds or adjustments will be made due to test days, holidays, illness, maintenance, repairs or ice cancellations.
- 2.6. Payment for skating programs may be made at time of registration in full, or in installments – deposit amount to be paid at time of registration. Families who register for either two night skating session or register more than one child will be offered up to six (6) installments. Families who register one (1) child for a one (1) night session will be offered up to three (3) installments. Post-dated cheques are acceptable only for installment payments.
 - 2.6.1. Skaters entering skating programs in mid-season will have their skating fees pro-rated. Skaters entering skating programs at other times will pay program fees in full.
 - 2.6.2. All VESC Skaters’ will not be allowed on ice sessions, if their registration fees are not paid by the agreed upon dates.
 - 2.6.3. Fundraising Fee – With the exception of CanPowerSkate and AdultSkate, skaters will have the option to either fundraise or pay the opt-out fee, set by the Executive. If you chose to fundraise, at time of registration, we require a post-dated in the amount of the opt-out option. If fundraising is not completed by the date set out by the Executive, your payment will be processed. Your payment in only processed if your minimum



fundraising requirement is not completed. Once completed, you must report to the Fundraising committee @ fundraising.vesc@gmail.com and the payment will be waived.

- 2.7. Any cheque returned to the Club will have an NSF charge equivalent to that charged by the bank.
- 2.8. Out-of-Club members may request an opportunity to Guest Skate at the Club with prior approval. Guest skating fee is \$20/session. The following criteria will apply:
 - 2.8.1. Registered in another skating club.
 - 2.8.2. A maximum of five (5) buy-on sessions per year will be allowed, after which a regular session must be purchased.
 - 2.8.3. Priority will be given to the Club's skaters with respect to coaching availability.
 - 2.8.4. Buy-on arrangements must be discussed with and approved by the coach for the session in question.
- 2.9. The Club's skaters may request an opportunity to Guest Skate during a session to which they are not registered for. Guest skating fee is \$15/session.
 - 2.9.1. A maximum of five (5) buy-on sessions per year will be allowed, after which a regular session must be purchased.

THE VALLEY EAST SKATING CLUB

On the 28 day of June, 2018
(day) (month) (year)

Signed:

Ron Rancourt, President

June 28th, 2018

Date